

# **BORDENTOWN TOWNSHIP FIRE DISTRICT #1**

MINUTES OF MONTHLY MEETING  
BOARD of FIRE COMMISSIONERS  
February 5, 2026  
51 Groveville Rd.  
Trenton, NJ 08620

Meeting called to order at 8:00 P.M.

Members present: John D. Kinsley, Jr., Timothy J. Kinsley, Raymond Fackenthall, Salvatore Guido, Michael P. Williams

Professionals Present: None.

Commissioner John Kinsley read the Open Public Meetings Act.

- Pointed out the emergency exits.
- There will be no smoking.

Ray Fackenthall made a motion to approve minutes of regular meeting held on January 8, 2026.

- Motion seconded by Sal Guido.
- Roll Call Vote     Vote All Ayes.

## **Communications**

- No communications to report.

## **Solicitor's Report**

- Absent.

## **Treasurers' Report**

- Treasurer Sal Guido reported on the bills & expenses for February 2026.
- Motion by Treasurer Sal Guido to pay February 2026 bills as submitted.
  - Motion was seconded by Raymond Fackenthall to pay February 2026 bills.
  - Roll Call Vote                     Vote All Ayes
- Treasurer reported that the Auditor has picked up 2025 documents to begin annual audit.

## **Unfinished Business**

- No unfinished business to report.

## **New Business**

- Secretary Tim Kinsley introduced and read in full Resolution #2026-7; "Resolution Declaring Fire Department Equipment as Surplus and Authorizing it's Sale"
  - Motion by Tim Kinsley to approve Resolution #2026-7.
  - Motion seconded by Sal Guido.
  - Roll Call Vote   Vote All Ayes
- Secretary Tim Kinsley introduced Resolution # 2026-8, "Resolution of the Board of Fire Commissioners of Fire District No. 1, Township of Bordentown, County of Burlington, State of New Jersey to Engage the Division of Local Government Services within the Department of Community Affairs to Begin Preliminary Discussions Regarding Fire District Consolidation"
  - Secretary Tim Kinsley made a motion to approve Resolution #2026-8,
  - Motion seconded by Sal Guido
  - Roll Call Vote   Vote All Ayes

## **Chief's Report**

- Phone System was serviced for the call box by Premier Fire Security, they do not believe it's the box itself that is malfunctioning, it's either the Program or wiring. They are diagnosing the issue & return back with their findings. Which will result in additional costs.
  - Additionally, they were able to access the virtual voicemail box and assist us with setting it up. Do not need a new phone system, can update existing system to our new standards.
- Epic installed the alarm in the Fire Marshalls office/supervisors bunk room on 2/3/2026.
- Chief Mezger & career staff will be hosting the special education class of BRMS for a firehouse tour in February.
- Candidate interviews were held on 1/28/2026; waiting for the PPT results from Civil Service. Results will determine the job offers.
- The Blue Door forcible entry prop was delivered; it is set-up inside the engine bay for use.

## **Purchase Request:**

- Received an estimate from GHA Technologies for HPE extended server Support. Cost is \$1,504.72.
  - Motion by Treasurer Sal Guido to renew annual computer server support.
  - Motion seconded by Ray Fackenthall
  - Vote All Ayes

## **Maintenance Items:**

- PSTrax maintenance status report from Provisional Captain Holmak attached.

## **Captain's Report**

- See Captain's Report for February 2026.

### **Bureau of Fire Prevention**

- See Fire Marshal's Report for February 2026.

### **Swearing in of Firefighters**

### **Public Comments and Questions**

- No public in attendance.
- Mike Rathjen – Career Staff Union Shop Steward in attendance.
  - No comments or questions.

Ray Fackenthall made a motion to adjourn the regular meeting @ 8:14 P.M.

Motion seconded by Sal Guido.

Roll Call Vote.      Vote All Ayes.

Respectfully Submitted,  
Timothy J. Kinsley, Secretary